



BUSINESS LICENSE ROSTER FOR CONSTRUCTION PROJECTS

CITY OF CHULA VISTA
PLANNING & BUILDING DEPARTMENT
276 Fourth Avenue, Chula Vista, CA 91910
(619) 585-5624

The City of Chula Vista Business License Tax Ordinance (Title 5 of the Chula Vista Municipal Code) requires that all contractors working in the City have a City Business License. Section 5.02.010 requires that all contractors, including general engineering contractors or subcontractors who perform services or conduct business with Chula Vista, have a valid city business license.

To ensure that individuals and/or companies are lawfully licensed by the City to perform work or provide services, a list of all individuals or companies providing services or work authorized in conjunction with a building permit is required to be filled with and approved by the Business License Officer prior to Final Inspection and occupancy approval. The attached City of Chula Vista Business License Roster for Construction Projects must be filed with and approved by the Business License Officer prior to the request for final inspection and occupancy approval. This will enable the City to verify that all contractors and subcontractors have the required city business license. **The Business License Roster will not be accepted without all the required information.**

It is recommended that all subcontractors employed on your project show you proof of a valid city business license before starting work. This will reduce the potential for any delays in processing your request for final inspection and occupancy approval.

Subcontractors who have not previously worked in Chula Vista can obtain a business license by completing an application and paying a business license tax of \$52.50 plus \$6.50 per employee working at the site (prorated quarterly). Applications and payment can be made at the Planning and Building Department, 276 Fourth Avenue, Monday through Friday, 8:00 a.m. to 5:00 p.m., or can be mailed if time allows.

Please post this list on the project with your permit inspection card so that the building inspector may review it during routine job visits. For additional information, please do not hesitate to contact the **Sr. Business License Representative at 585-5624** or the Planning & Building Department at 691-5272.

Thank you for your assistance and cooperation.

BRAD REMP, C.B.O.
ASSISTANT DIRECTOR PLANNING & BUILDING DEPARTMENT

BY: STEVE STINGL
SENIOR BUILDING INSPECTOR

BY: SHAWN AHLIN
SENIOR BUILDING INSPECTOR

BUSINESS LICENSE ROSTER FOR CONSTRUCTION PROJECTS

Permit #:	Job Address:
Owner/Builder:	General Contractor:
Address:	Address:
Phone #:	Phone #:

THE FINAL INSPECTION ON THIS PROJECT WILL BE WITHHELD UNTIL ALL CONTRACTORS AND SUBCONTRACTORS HAVING PERFORMED WORK UNDER THE BUILDING PERMIT ISSUED ARE LISTED ON THIS REGISTER IN A LEGIBLE MANNER, INCLUDING FIRM NAME, ADDRESS, TELEPHONE NUMBER, STATE CONTRACTORS LICENSE NUMBER, AND VALID CITY OF CHULA VISTA BUSINESS LICENSE NUMBER (TITLE 5, CHULA VISTA MUNICIPAL CODE).

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
ALUMINUM STUDS & TRUSSES			
APPLIANCES, INSTALLATION			
CABINETS/COUNTER TOPS C-6			
CARPETING/FLOORING C-61			
CAULKING/WEATHERSTRIPPING			
CENTRAL VACCUM SYSTEMS			
CONSTRUCTION CLEAN UP INTERIOR & EXTERIOR			
CONCRETE BLOCK/MASONRY/BRICK C-29			
CONCRETE, CEMENT/DRIVEWAY C-8			

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
CONVEYORS, CRANES, DOCKS LEVELERS, MATERIAL HANDLING			
CURBS AND GUTTERS			
DECKING			
DOORS			
DRAPERY			
DRILLING			
DRYWALL C-9			
ELECTRICAL C-10			
ELEVATOR SYSTEM C-11			
FENCING C-13			
FIRE PROTECTION C-16			
FINISH CARPENTRY & TRIM			
FIREPLACES			
FRAMING & ROUGH CARPENTRY			
FOUNDATIONS			
GENERAL CONTRACTORS B			
GENERAL ENGINEERING			

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
GLASS & GLAZING C-17			
GRADING, EXCAVATION, DITCHING C-12			
HEATING, VENTILATION, A/C C-20			
INSULATION C-2			
INTERIOR DECORATOR			
LANDSCAPING			
LAMINATED PLASTIC CONTRACTOR C-61			
LAND CLEARING			
LATHING C-26			
LUMINOUS CEILING			
LIGHTING FIXTURES INSTALLATION			
MIRROR & MIRROR DOORS			
MUSIC & INTERCOM SYSTEMS			
ORNAMENTAL METALS C-23			
OVERHEAD GARAGE DOORS/OPENERS			
PAINTING			
PAINTING, INTERIOR C-33			

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
PAVING, SURFACING C-12			
PLASTERING C-35			
PLUMBING C-36			
POWER NAILING & FASTENING			
REFRIGERATION			
ROOFING C-39			
SAFES & VAULTS			
SANDBLASTING			
SCAFFOLDING – SHORING			
SECURITY GATES			
SECURITY PATROL			
SEWER C-42			
SHEET METAL C-43			
SHOWERS & TUBS			
SOLAR SYSTEMS C-44			
STEEL, REINFORCING C-50			
STEEL, STRUCTURAL C-51			

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
PLEASE LIST MATERIAL SUPPLIERS WHO DELIVERED GOODS TO THE JOB SITE			
STEEL/REBAR/MESH			
CEMENT			
CONCRETE BLOCK, MASONRY & BRICK			
HARDWARE/HANGERS, ETC.			
MECHANICAL EQUIPMENT			
ROOFING SUPPLIES			
LATH SUPPLIES			
DRYWALL SUPPLIES			
WINDOWS			
ELECTRICAL FIXTURES			
PRE-FAB FIREPLACES			
FIREPLACE ACCESSORIES			
OVENS			
WASHERS			
DRYERS			
WATER HEATERS			

JOB DESCRIPTION	CONTRACTOR'S NAME, ADDRESS & PHONE NUMBER	STATE LICENSE NO.	CITY LICENSE NO.
SINKS			
TRUSSES			
TUB/SHOWERS & ACCESSORIES			
PLUMBING SUPPLIES			
PLUMBER			
NURSERY SUPPLIES			

TO: Senior Building Inspector

FROM: Business License Officer

NOT APPROVED - _____

Business License Officer

Date

APPROVED - _____

Business License Officer

Date