

## **California Code of Regulations, Title 25, Chapter 2, Article 1**

### **§ 1013. Emergency Preparedness Plans.**

- (a)** Every park shall adopt an emergency preparedness plan and notify park residents how to obtain a copy of the plan. In order to obtain a permit to operate, the information in subsections (c) and (d) must be submitted to the enforcement agency upon renewal of a permit to operate after September 10, 2010, or the issuance of the initial permit for a new park, whichever comes first.
  - (1)** After a plan is approved by the enforcement agency, it is not necessary to provide the enforcement agency with future copies unless conditions described in the plan have changed (e.g. roadway changes, addition of lots, floodplain changes, etc.).
- (b)** The emergency preparedness plan shall be one of the following:
  - (1)** adopting the emergency plans and procedures contained in the Standardized Emergency Management System Advisory Board's booklet of November 21, 1997, entitled "Emergency Plans for Mobilehome Parks," published by the former Office of Emergency Services or any subsequent version, or
  - (2)** a plan developed by park management comparable to the plans and procedures contained in the booklet described in subparagraph (1) above.
- (c)** Documentation submitted to the enforcement agency to obtain a permit to operate shall include at a minimum of the following:
  - (1)** a copy of the plan available to the residents;
  - (2)** the location of the posted notice in the park describing how the residents may obtain the plan;
  - (3)** a copy of the notice distributed to residents that identifies additional state and local agencies' individual emergency preparedness information including, but not limited to, the California Emergency Management Agency;
  - (4)** written verification by the park operator that all residents have received written notification on how to obtain a copy of the plan and the information required in subsection (c)(3).
- (d)** At a minimum the following items should be included in a park's emergency preparedness plan to be deemed consistent with or comparable to the "Emergency Plans for Mobilehome Parks" booklet, the standard defined in Health and Safety Code 18603.
  - (1)** Maps showing evacuation routes out of the park including all exits and alternate routes and exits.
  - (2)** The elevation of the park property if the park is in a floodplain.
  - (3)** Type of disasters common to the area.
  - (4)** How residents may obtain a copy of the plan.
  - (5)** General information regarding types of disasters such as floods, earthquakes, fires, and other emergencies.
  - (6)** Contact information for emergency government agencies including the California Emergency Management Agency (CalEMA), local fire and police department and community assistance organizations such as the American Red Cross, or other emergency agencies' contact information.
  - (7)** Local emergency broadcast station frequencies.
  - (8)** Information on how residents may obtain additional materials for establishing an individual household emergency plan, individual household emergency supply kits, and individual home safety recommendations.
- (e)** Park management is not responsible for physically evacuating residents from their homes and park residents must take personal responsibility for themselves during an emergency. Residents that may need assistance in the event of an evacuation should make prior arrangements to have that assistance available.

NOTE: Authority cited: Section 18300, Health and Safety Code. Reference: Sections 18500, and 18603, Health and Safety Code.