

CFD 17-I Checklist

The Owner requesting to annex into CFD 17-I shall provide the following information for the initial submittal:

No.	✓	Item
1		Description of each parcel to be annexed
2		Property address
3		Assessor's parcel number
4		Legal description
5		A copy of a current preliminary title report
6		City permit number(i.e. DRC 16-1234)
7		Number of acres of land in common ownership to be annexed
8		Names and addresses of the owners of each parcel to be annexed
9		Documentation indicating the person(s) signing all documents is so authorized
10		Form A - Annexation Proceedings Fee Agreement
11		Form B - Agreement For Deferral of Development Impact Fees

Once documents are reviewed by staff, the following items will be required:

No.	✓	Item
12		Form C - Consent and Waiver Agreement
13		Form F - Official Ballot
14		Form G - Voter Identification Certification
15		Form H - Statement of Votes Cast
16		Form L - Amendment to Notice of Special Tax Lien
17		Annexation Map

Once the project is approved and documents are recorded, the following documents shall be provided within 14 days of the Council approval.

No.	✓	Item
18		Conformed copy of Annexation Map
19		Conformed copy of Amendment to Notice of Special Tax Lien