



CHULA VISTA FIRE DEPARTMENT - TRAINING DIVISION FAQS & CANCELLATION POLICY

Why CVFD?

Exceptional Instructors

Beyond the minimum qualifications to instruct as set forth by State Fire Training and FEMA to be a registered instructor, our instructors demonstrate their commitment to each discipline in various ways. Several of our instructors actively serve, or have served, on committees that design curriculum and set forth standards for the rescue industry. Many of our instructors also teach in the private sector for national and local companies. All of our instructors continue their education within their disciplines by attending classes, workshops, and/or conferences, and by employing their practice in the field on calls.

Quality equipment

As a past and current providing agency for training via the UASI grant, CVFD Training Division has had the opportunity to run through the latest gear over several years. This has allowed CVFD to select the best gear out there from many different sources and over many different disciplines. Due to the volume of classes that are offered, there is always new turnover of equipment to ensure that our classes offer the most up to date and relevant equipment.

Challenging Props

CVFD training sits on 4.5 acres of useable training ground. On site are state-certified props for RS1 and CSRT, an engineered rubble pile for RS2 and SCT training, engineered subterranean spaces, and a 4 story tower. Off site, CVFD has identified the most challenging locations in San Diego County to train, as well as locations out of the county for Swift Water Rescue training.

"We're all in it together" Philosophy

Our instructors are active members of Rescue, Truck, and Engine Companies throughout San Diego County and beyond. It is our philosophy that we all teach and learn from each other, as we may depend on each other on the next call. Our commitment is to better each rescue discipline by researching (and often developing) best industry-standard practices to share within our community.



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CVFD Right to Cancel

CVFD may cancel a class if the minimum number of students is not met **30 calendar days** prior to first day of class. In this event, there will be no charges to any student. The class may be rescheduled (with first priority to those enrolled) or canceled completely.

| Course | Duration | Minimum # of Students | Maximum # of Students | Cost Per Student |
|---|----------|-----------------------|-----------------------|------------------|
| Low Angle Rope Rescue Operational (LARRO) | 3 Days | 20 | 24 | \$ 450.00 |
| Rescue Systems 1 (RS1) | 5 Days | 20 | 24 | \$ 875.00 |
| Confined Space Rescue Technician (CSRT) | 5 Days | 20 | 24 | \$ 1,200.00 |
| Trench Rescue Technician (TRT) | 3 Days | 20 | 24 | \$ 950.00 |
| Rope Rescue Technician (RRT) | 5 Days | 20 | 24 | \$ 1,050.00 |
| Structural Collapse Technician / Rescue Systems 2 (SCT/RS2) | 8 Days | 20 | 24 | \$ 3,950.00 |
| Swiftwater Rescue Technician (SWRT/A) | 6 Days | 20 | 24 | \$ 1,900.00 |

Your Right to Cancel

You may cancel your registration **up to calendar 31 days before** the first day of class. In this event, you will not be charged anything.

Within the 30 calendar days prior to the first day of class, you will be enrolled and may not cancel except under two circumstances.

1. You can find a replacement to fill your spot. In this event, you and your replacement will be responsible for making all the arrangements with regards to payment to CVFD.

or

2. Assuming there is a waitlist, a person on the wait list is willing to take your spot and pays the registration fee. You will then be refunded the course registration fee, minus any 3rd party transaction fees.

To cancel please email Firetraining@chulavistaca.gov and the Training Programs Specialist, Grace Knepper at GTKnepper@chulavistaca.gov.



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UASI Sponsored Technical Rescue Classes

We will be providing the following information for your agency reimbursement:

- UASI Feedback Number
- The Grant Year the class is covered
- Flyer for the class

Tuition reimbursement, Backfill and/or Overtime is at the discretion of each agency. Individuals are directed to inquire with their own agency for approval and authorization.

Classes with Pre-requisite Certificates

Certificates listed under pre-requisites are required; they qualify you for the class you are attending. Copies of certificates for classes with pre-requisite certificates must be submitted first day of class to the instructor.

Note: For Rope Rescue Technician classes, the RRT Pre-test Study Guide will be provided. Please review this attachment and be prepared to pass the pre-test by the first day of class. It is pass/ fail. Time will be given to pass this pretest until 1300. After that, the class will move on. In the unlikely event that someone fails (one or more skills) and cannot pass by 1300, then that person will be required to leave and be given a spot in the next class. This pretest is just to make sure we all start this class running. By days 4 and 5 there will be no time for any re-teaching. It is critical to be very comfortable and competent in these basic rope skills to ensure the safety of all. Either the LARRO manual or RS1 manual has some very good examples of how to complete these skills or you can refer to your own department's rope manual, and as long as each skill is completed per the skills pretest, then you'll be great.

Logistics Letters

Class specific logistic letters are provided with each class announcement on the City of Chula Vista website. The Logistic Letters describe class expectations, details the Personal Protective Equipment (PPE) needed during the class, and list recommendations.



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Class Registration on the City of Chula : Fire Department Website

Registration for classes will open approximately **60 days prior** to the start date of the class listed. We will send an email with the registration link when it is ready to those on our Class Interest List. If you would like to be added to our interest list please email us at FireTraining@chulavistaca.gov.

The UASI Website will be posting our classes approximately **90 days** prior to the class start date.

- We recommend that you contact your Training Chief / Agency Liaison and obtain approval for the class you are interested in taking prior to our registration date.
 - This will enable you to register right away and will give you a better chance of getting into the class.

Registering Prior to Department Approval

If you register for class prior to getting approval from your agency and you are denied coverage for the class, please notify us immediately in order to remove you from the class roster.

Registration: First come – First Served Basis:

Registration does not guarantee a place in the class.

You will be notified whether you are confirmed in the class or on the wait list 5-10 calendar days after you register.

Payment for class:

An email link to pay for the class online will be sent to students confirmed in the class. Students who have not submitted payment **29 days** prior to the first day of class will be removed from the class and replaced.



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Registration can be completed via:

- City of Chula Vista Website
 - You will need to register / create a profile on the City of Chula Vista website prior to registering for the class.
- Google link on class registration page.
- Facebook link on the class registration page.

Each person must register individually and payment must be made individually.

Reimbursement Paperwork for Your Agency

4-5 calendar days after the completion of class the following paperwork will be emailed to the agency representative you designate for reimbursement purposes.

- Class Flyer
- State Fire Training Roster
- Class Sign In Sheet
- State Fire Training Approval with Class Code
- Certificate for the following classes:
 - LARRO
 - CSRT
 - RRT
 - Trench Rescue Tech
 - SCT

Note: State Fire Training issues certificates for the following classes and you will need to provide a copy of your certificate to your agency once received.

- Rescue Systems 1
- Rescue Systems 2