



**MANDATORY REQUIREMENTS CHECKLIST  
NEWLY CONSTRUCTED NON-RESIDENTIAL BUILDINGS  
(COMPLETE AND INCORPORATE THIS FORM INTO THE PLANS)**

Project Address: \_\_\_\_\_

Date: \_\_\_\_\_

ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail# or reason for N/A)
<b>PLANNING AND DESIGN</b>				
1	5.106.1	Storm water pollution prevention		
2	5.106.4.1.1	Short-term bicycle parking		
3	5.106.4.1.2	Long-term bicycle parking		
4	5.106.5.2	Designated parking for clean air vehicles		
5	5.106.5.3	Electric vehicle charging		
6	5.106.8	Light pollution reduction		
7	5.106.10	Grading and paving		
8	5.106.12	Shade Trees		
<b>ENERGY EFFICIENCY</b>				
9	Ca Energy Code 110.10	Solar ready buildings (if applicable)		
<b>WATER EFFICIENCY &amp; CONSERVATION</b>				
10	5.303.1.1	Separate submeters if >50,000 sf		
11	5.303.1.2	Separate submeters if excess consumption		
12	5.303.3	Water conserving plumbing fixtures and fittings		
13	5.303.3.3	Multiple Showerheads		
14	5.304.1	Efficient landscape potable water use- MWEL0		
15	5.305.1	Outdoor recycled water supply systems		
<b>MATERIAL CONSERVATION &amp; RESOURCE EFFICIENCY</b>				
16	5.407.1	Weather protection		
17	5.407.2.1	Sprinklers		
18	5.407.2.2.1	Nonabsorbent floor and wall finishes		
19		Exterior door protection		
20	5.407.2.2.2	Flashing		
21	5.408.1	Construction waste diversion 65%		
22	5.408.3	Excavated soil and land clearing debris		
23	5.410.1	Recycling by occupants		
24	5.410.2	Commissioning (> 10,000 sf.) See CA Energy Code – Owner’s Project Requirements (OPR) – Basis of Design (BOD) – Commissioning plan – Functional performance testing		
25	5.410.2.1			
26	5.410.2.2			
27	5.410.2.3			
28	5.410.2.4			



ITEM #	CODE SECTION	REQUIREMENT	REFERENCE SHEET (Sheet # or N/A)	COMMENTS (e.g. note #, detail # or reason for N/A)
29	5.410.2.5.1	– Systems manual		
30	5.410.2.5.2	– Systems operations training		
31	5.410.2.6	– Commissioning report		
32	5.410.4	Testing and adjusting (< 10,000 sf.)		
33	5.410.4.2	– Systems		
34	5.410.4.3	– Procedures		
35	5.410.4.3.1	– HVAC balancing		
36	5.410.4.4	– Reporting		
37	5.410.4.5	– Operation and maintenance manual		
38	5.410.4.5.1	– Inspections and reports		
<b>ENVIRONMENTAL QUALITY</b>				
39	5.503.1	Fireplaces and Woodstoves		
40	5.504.1	Temporary ventilation		
41	5.504.3	Covering of duct openings and protection of mechanical equipment during construction		
42	5.504.4	Finish material pollutant control		
43	5.504.4.1	– Adhesives, sealants, and caulks		
44	5.504.4.3	– Paints and coatings		
45	5.504.4.3.1	– Aerosol paints and coatings		
46	5.504.4.3.2	– Verification		
47	5.504.4.4	Carpet systems		
48	5.504.4.4.1	Carpet cushion		
49	5.504.4.5	Composite wood products		
50	5.504.4.6	Resilient flooring systems		
51	5.504.5.3	Filters MERV 13		
52	5.504.7	Environmental tobacco smoke (ETS) control		
53	5.505.1	Indoor moisture control		
54	5.506.2	Carbon dioxide (CO <sub>2</sub> ) monitoring (if applicable)		
55	5.507.4.1	Exterior noise transmission prescriptive method		
56		– Exterior noise transmission for roof		
57		– Exterior noise transmission for walls		
58		– Exterior noise transmission for windows		
59	5.507.4.2	Exterior noise transmission performance method		
60	5.507.4.3	Interior sound transmission		
61	5.508.1	Ozone depletion and greenhouse gas reductions		
62	5.508.2	Supermarket refrigerant leak reduction		