



SUBMITTAL CHECKLIST:

Please ensure that you have read through the items below and mark whether you have included it in your submission (Y = Yes, N = No, N/A = Not Applicable).

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review deposit amount per Master Fee Schedule 11-200 (deposit to be paid after completeness review)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Development Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Development Project Processing Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final Map formatted per the Final Map Template
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title Report (dated within 60 days of application submittal)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proof of Ownership (current grant deeds or pre-1972 deeds, deed restrictions and easements)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copies of all easements, including copies of all maps and other documents referenced on the map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Traverses closures/calculations of: map boundary, gross/net of each lot, easements, public & private streets and open space lots
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Improvement plan record number (see Section 4-100)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Grading plan record number (see Section 4-200)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Landscape & Irrigation plans (see Section 4-300)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other items as required by Tentative Map (TM) approval
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineer's cost estimates for: - survey monumentation - improvements - landscape & irrigation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copy of approved TM and TM Conditions of Approval
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Map Requirements per Subdivision Manual Section 2-102
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Form & Content - General
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drawn on 18" x 26" with 1" margin
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lettering – Computer or typed lettering min. 0.10" high
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Subdivision title, unit number, and tract number shown centered on each map sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Margin Information (each sheet)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Upper Right: Parcel Map No. <u>(4" line)</u> in upper right-hand margin Sheet _____ of _____ sheet(s)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lower Right: City of Chula Vista W.O. No. ; Tentative Map No. ; California Coordinates (LC)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lower Left – Name, address & phone number of the Engineer or Surveyor



Final Map

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Title/Cover Sheet Information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A generalized legal description centered under the subdivision title
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Total number of lots, units, numbered lots, and lettered lots shown under the legal description with Gross area of map in acres
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Name of the title company and subdivision guarantee order number
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Surveyors' and Civil Engineers' Certificate - A Land Surveyors' and Civil Engineers' certificate is required pursuant to the Subdivision Map Act and the Business and Professions Code and all jurat as required per Subdivision Manual Section 2-600
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Procedure of Survey Per Subdivision Manual Section 2-301
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	"Procedure of Survey" title shall be placed directly below the name of the subdivision with the tract number centered at the top of the sheet.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Record Monuments - All record monuments found and used to establish the subdivision boundary shall be shown on the procedure of survey. Bearings and distance ties between these monuments and the subdivision boundary shall be annotated in all cases
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Basis of Bearing shall be in terms of the California State Coordinate System, CCS 83, Zone 6, epoch 1991.35 - Basis of Bearing not of record must conform to Subdivision Manual Section 2-301.3(2)(a) - Basis of bearing that is a reference line must conform to Subdivision Manual Section 2-301.3(2)(b)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A basis of bearing statement including a description of the line, the name of the reference map and the reference bearing and indicating that the bearings, distances, and coordinate are in terms of the California Coordinate System, Zone 6, NAD 83 with a list of coordinate station names & coordinates.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legend defines the symbols and abbreviations used on the map and should eliminate or reduce the need for repetitious explanatory notes relating to found or set monuments and other mapping elements. Symbols used in the legend shall conform to the table shown in Subdivision Manual Section 2-302.4.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity Map is required for all subdivision maps and may be placed on the procedure of survey if it does not fit on the title sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North arrow and Scale - Each procedure of survey sheet shall include a north arrow and a scale depicted graphically (bar scale) and in words. The minimum scale for a procedure of survey is 1"=200' (1cm=20m).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Any notes needed to clarify the monumentation, easements or special conditions affecting the procedure of survey may be placed on the Procedure of Survey sheet.



Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Map Sheets Per Subdivision Manual Section 2-102.2(5)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	N arrow and scale in words or figures and graphically (min 1" = 100')
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Index sheet (if necessary) shall include the following: <ul style="list-style-type: none"> - Identify sheet numbers - All lots shown and numbered or lettered - All streets shown and identified - Subdivision, City-County boundaries, etc. shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lots consecutively numbered or lettered. Open Space Lots lettered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gross area (square feet and acres)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boundaries: <ul style="list-style-type: none"> - Exterior boundary is a solid dashed boundary line approximately 1/16" wide - Location, dimensions, and bearings of the proposed lots shown - City/County boundary (if applicable) - Adjacent lot, block, subdivision, or section lines dashed or shadowed - Lines shown that do not constitute a part of the subdivision, and any area enclosed by such lines, labeled "not a part" and dashed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monuments found, and to be set, using distinct symbols per Section 2-302
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Additional notes on map as needed to clarify survey, explain discrepancies or reference non-recorded information such as City ties, road survey, State Highway maps, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All survey and mathematical information and data necessary to locate all monuments and to locate and retrace all boundaries and lines. Sum of parts of any line or curve must equal total length.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All bearings, distances, radii and deltas of traverses shown on map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Record bearings, distances, and reference in parenthesis for: all record maps and any deed data in disagreement with survey
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lines intersecting curves identified by bearing and whether (radial) or (non-radial)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dedicated Streets per Subdivision Manual Section 2-102.3(6) <ul style="list-style-type: none"> - Right of way lines and widths of each street being dedicated of any existing streets - Widths and locations of adjacent streets and public properties within 50' of subdivision - Amount of conformity or non-conformity of proposed streets that are a continuation of an existing street - Access rights to be relinquished or previous relinquishments, by short hash marks along the relinquishment section - Private streets shown and clearly identified



Final Map

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Previously vacated streets or easements shown as light dash lines with recorded vacation data
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All Existing easements to remain in effect clearly labeled and identified or noted as not plottable.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Recorded easements identified by document number and date of recordation and sufficiently tied
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Public Easements to be Abandoned not plotted and a certificate on the title sheet provided
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dedicated Easements: <ul style="list-style-type: none"> - Easements to be granted on the map shall be included in the owners' certificate - All proposed easements fully dimensioned to include sufficient ties