



Improvement Plan Permit

SUBMITTAL CHECKLIST:

Please ensure that you have read through the items below and mark whether you have included it in your submission (Y = Yes, N = No, N/A = Not Applicable).

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review deposit amount per Master Fee Schedule 11-200 (deposit to be paid after completeness review)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Land Development Application
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Development Project Processing Agreement
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Soils Report prepared pursuant to the City of San Diego's latest adopted " Guidelines for Geotechnical Reports "
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drainage Report / Hydraulic computations including dry-lane calculations
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Storm Water Intake Form
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Standard SWQMP Report; or
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. PDP SWQMP Report
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Design data and/or calculations for storm drain, BMP, or other special structures retaining walls not designed per approved Standards
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineer's Construction cost estimate (including appurtenant structures) <i>Construction cost estimates shall be calculated using the most current "City of San Diego Unit Price List for Estimating Subdivision and Permit Bonds"</i>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Plan Requirements per Subdivision Manual Section 4-100
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	A. Form & Content
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legibly drawn plans on 24" x 36" with 1" margin with standard City of Chula Vista Title Block. Lettering size – 0.10 in computer minimum
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale: 1"= 40' minimum in both words and graphically & north arrow
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineer of Work signature & stamp on each sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	B. Title Block
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title – Subdivision Name, type of improvement & location/address
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Drawing Nos. & Work Order No. (add when assigned by the City)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sheet Numbers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Engineer of Work Signatures & Stamp
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale, Benchmark, Reference drawings
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reference Drawings
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C. Title Sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title – Subdivision Name, type of improvement & location in the top center of the sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Owner's name, address, phone and signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Applicant/Developers' name, address, phone & signature (if other than owner) with authorization letter from Owner
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Legal Description & Tax Assessor's Parcel Number(s)



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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map with north arrow and scale
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Key map [per Subdivision Manual Section 4-202.3 (3)]
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Work to be Done & Legend
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Typical street cross sections of all existing & proposed roads
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Construction Notes – General, Special, Water, Sewer, Fire, etc. (see Section 4-107)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Determine need for traffic control plan in public streets
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other agency signatures
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D. Plan & Profile Sheet (s) - General
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North Arrow & scale on each sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Horizontal scale for plan views identical to horizontal scale for profile view
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Centerline and key points stationed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	As Built Certificate shown on each sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed work shown as solid lines & existing conditions shown as dashed or screened
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All data tables completed
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	E. Plan View
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	City/County boundaries identified and
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Right of way, property lines and improvements identified & labeled
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Highways, streets, roads – names, grades, widths, if private designated as such
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proposed & existing sidewalks, pavement, curbs & gutters, streetlights, driveways shown, labeled and dimensioned
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Easements – location, purpose, size, public or private & recording information
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All utilities shown, labeled and dimensioned
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sewer Lateral Table Completed & Manholes numbered
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Street centerline, names, stationing, paving shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Curb returns with street stationing at PCR's shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pedestrian ramps shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sidewalks dimensioned showing width and location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Streetlight locations and stations, pull box, conduit, wire location and size, service point location
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Flow line elevations of all cross gutters shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire hydrant locations and stations shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All drainage facilities including size, length, grade, material, etc. shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Irrigation lines and facilities within right of way shown



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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	F. Profile View
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vertical scale 1" = 2' or 1" = 4'
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Appropriate curb profiles shown (See pg 4-100)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Original ground profile shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Street centerline and/or edge of pavement (if widening) shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Percent grades shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stations & elevations at 100' intervals, BCs, Ecs, PCRs, street intersections, etc. shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Centerline, crown line and curb line of cul-de-sacs and knuckles shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vertical curve data shown (length, tangent grades, stations, & elevations of BVC, EVC, high/low point, and at 25-foot intervals)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Separate profiles for curb returns shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sewer main size, type, percent grade and length between manholes, manhole stations, rim elevations, inverts shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Culvert & storm drain profiles shown & labeled
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Top of curb elevations at both ends of curb inlets, at the end of curb transitions and at the center of each inlet shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	G. Erosion Control Plan Sheet
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North arrow
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scale (min. 1" = 200') shown both in words or figures and graphically
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Placement of sandbags, temporary desilt basins, etc. shown
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion control details for temporary desilt basins, etc.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Erosion control notes