



**MASTER FEE SCHEDULE**  
**Chapter 6 – Police Fees**  
**General Police Fees**  
 City of Chula Vista Police Department  
 276 Fourth Avenue, Chula Vista, CA 91910

**FEE BULLETIN**  
**6-100**  
 March 2024

**RECORDS & DOCUMENTS**

- 1. Crime/Traffic Reports
- 1<sup>st</sup> page.....\$1.00
- Each additional page.....\$0.10

Crime or traffic reports requested will be made available for pickup at the Police Department. Upon request from the applicant, the City may deliver the documents and records via mail or fax, subject to reimbursement to the City for actual costs incurred in delivery.

- 2. Record Check Letter
- Per request..... \$23

**PROCESSING**

- 1. Fingerprint Requests
- Per rolling ..... \$12
- 2. Live Scan Fingerprint Technology
- Per rolling ..... \$18
- 3. Adult Arrest Record Sealing
- Application, non-refundable ..... \$70
- Processing, if approved ..... \$105

**ALARMS**

- 1. Alarm Use Permit
- A nonrefundable fee shall accompany each application for an alarm user permit. All permits are subject to a renewal fee every twelve (12) months.

Application..... \$28.75  
 Renewal, annual ..... \$28.75

- 2. False Alarm Assessment
- When any emergency alarms, messages, signals, or notices are received by the Communications Center which results in a police response and in which the alarm proves to be a false alarm, the owner and/or occupier of the property shall pay a false alarm assessment to the City.

For all false alarms within a twelve (12) month period the following fees shall be charged:

First (1<sup>st</sup>) false alarm .....\$100  
 Second (2<sup>nd</sup>) false alarm .....\$200  
 Each additional false alarm .....\$500

*Alarm permit holders may complete a false-alarm prevention class in-lieu of paying the first (1<sup>st</sup>) false alarm assessment. This option is available only once per permit holder.*

- 3. Delinquent Payment Penalty
- Users subject to the false alarm charge failing to submit payment shall be subject to both a basic penalty, and an additional penalty per month for non-payment of the false alarm charge and basic penalty.

Basic penalty, percent of false alarm charge....10%  
 Monthly delinquency charge .....1.5%

**PROPERTY RECOVERY**

Fee for recovery of property in possession of the Police Department by property owner or by property finder. Property finder includes the person who found or saved the property, or purchased the property at public auction.

By owner .....\$122  
By finder .....\$124

**VEHICULAR**

1. General

Equipment violation, re-inspection ..... \$10  
Vehicle ID verification ..... \$10

2. Negligent Vehicle Impound Fees (NVIF)

In public right of way, per vehicle.....\$175

**HOTELS/MOTELS**

A non-refundable fee shall accompany each hotel/motel permit as follows:

Initial application and renewal..... \$70  
Hourly rate, investigation exceeding 1 hour..... \$70

**EMERGENCY RESPONSE**

Per Chapter 9.05 of the Chula Vista Municipal Code, the City shall be reimbursed for all costs incurred providing emergency response services as a result of the activities, whether negligent or intentional, of a person under the influence of an alcoholic beverage, drug, or combination thereof.

The reimbursement shall be equal to the City’s full cost, including overhead. See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.

**MASSAGE PARLORS VIOLATIONS**

3. Administrative Citation

1<sup>st</sup> violation..... Up to \$100  
2<sup>nd</sup> violation, within 12 months of 1<sup>st</sup> ... Up to \$500  
3<sup>rd</sup> violation, within 12 months of 1<sup>st</sup> Up to \$1,000  
4<sup>th</sup> violation, within 12 months of 1<sup>st</sup> Up to \$1,000  
Each additional violation after 4<sup>th</sup>, within 12 months of any prior violation..... Up to \$3,000

**APPEALS**

4. Massage Parlor Administrative Citation

Processing fee ..... Full cost recovery  
Initial deposit ..... \$250

**FULL COST RECOVERY**

For all full cost recovery fee items, an initial deposit shall be collected to cover the City’s full cost, including overhead, incurred in conjunction with review and processing as requested by applicant. Additional funds may be collected, as required, to cover City costs. Should the application be withdrawn at any time, the deposit shall be adjusted to cover the City’s actual costs, including overhead, up to that time. Any funds remaining on deposit at the time of the completion or withdrawal of the application shall be returned to the depositor, after accounting for expenses incurred to date.

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.