



FINANCE DEPARTMENT

PAYMENT PLAN APPLICATION

This application is also available digitally at www.chulavistaca.gov/sewerpaymentplan or by scanning this QR code:



If using the paper application, be sure to complete the front and the back page. We are available by phone at 619-691-5117 to assist with any questions you may have. You can return this form via mail, email, or in person.

Mailed or in-person applications:

City of Chula Vista
 Finance Department
 276 Fourth Avenue
 Chula Vista, CA 91910

Email applications to:

cvsewer@chulavistaca.gov

PART ONE – DEMOGRAPHIC INFORMATION			
NAME	<i>First:</i> _____ <i>Last:</i> _____		
SEWER SERVICE ADDRESS	<i>Street address:</i> _____		
	<i>City:</i> _____	<i>State:</i> _____	<i>Zip:</i> _____
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)	<i>Street address:</i> _____		
	<i>City:</i> _____	<i>State:</i> _____	<i>Zip:</i> _____
PHONE NUMBER: ()	EMAIL: _____		

PART TWO – SEWER ACCOUNT INFORMATION				
SEWER ACCOUNT NUMBER:	_____	TOTAL AMOUNT OWED:	_____	
SELECT WHICH DAY OF THE MONTH YOU PREFER TO MAKE YOUR PAYMENT:	1ST:	_____	15TH:	_____

PAYMENT PLAN TERMS & CONDITIONS

The City of Chula Vista is placing you on a payment plan because you are willing, but currently unable to pay the full balance of your Sewer Bill. This payment plan is in addition to any regular scheduled sewer bills.

- Any payment which is not made by the established due date of each month shall be considered in default, and shall entitle the City of Chula Vista to require the payment of the remaining balance in full or initiate such legal proceedings as the City of Chula Vista determines to be appropriate and necessary. Should the City of Chula Vista file a legal action to collect outstanding amounts due under this agreement, the City of Chula Vista shall be further entitled to recovery of its costs, including reasonable attorney fees.
- Minimum Monthly payment will be no less than \$25 and the maximum term for all payment plans will not exceed 18 months unless approved by management.
- All payments will be payable monthly (on established due date) until the outstanding balance is paid in full. Nothing in this agreement shall prevent you from paying amounts greater than the established monthly installment.
- The City of Chula Vista further does not waive any other right of action available by law against the signer.

If you are enrolled in a payment plan, then you must make required monthly payments on the due date and otherwise comply with all applicable terms and provisions of the program, and all payment requirements.

PAYMENT PLAN REMINDERS

As a courtesy, the City of Chula Vista may, but is not required to, send out Payment Plan reminders via mail. **The City has no obligation to do so. It is the responsibility of the signer to remember when their payments are due.** If you do not receive a Payment Plan Reminder, your minimum payment, as stated in the terms and conditions, is still due and payable on the due date as established in this correspondence.

PART THREE – AGREEMENT TO TERMS AND SIGNATURE

I have read, understand, and agree to the Payment Plan Details and Terms and Conditions as described in this application and hereby certify the information provided is true and correct.

SIGNATURE:

DATE: