



## Parcel Map

### SUBMITTAL CHECKLIST:

Please ensure that you have read through the items below and mark whether you have included it in your submission (Y = Yes, N = No, N/A = Not Applicable).

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Review deposit amount per <a href="#">Master Fee Schedule 11-200</a> (deposit to be paid after completeness review)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Land Development Application</a>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<a href="#">Development Project Processing Agreement</a>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Title Report (dated within 60 days of application submittal)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Proof of Ownership (current grant deeds or pre-1972 deeds, deed restrictions and easements)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Copies of all easements, including copies of all maps and other documents referenced on the map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Traverses include exterior boundaries, each parcel, streets and easements. Traverses close (1:10,000). Area calculations furnished where required.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Approved Tentative Parcel Map & approved Tentative Map conditions
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Form & Content per <a href="#">Subdivision Manual Section 2-202.2</a>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Final parcel maps shall be drawn with 1" margin on 18" x 26" mylar (min. 3 mils) using black drawing ink only, and computer or typed lettering min. 0.10" high. ( <a href="#">Sample Final Parcel Map</a> )
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>A. Margin Information (all sheets)</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> <li>- Upper right-hand margin: Parcel Map No. (<u>4" line</u>) and Sheet ____ of Sheet(s) below</li> <li>- Lower right-hand margin: City of Chula Vista Work Order No.; Tentative Parcel Map No.; and California Coordinates.</li> <li>- Lower left-hand margin: name, address and phone number of Surveyor's or engineer (licensed to practice Survey) that prepared the final parcel map.</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>B. Title/Cover Sheet Information</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Certifications and Jurats as required per <a href="#">Section 2-600</a> of the Subdivision Manual and Map Act
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Number of lots, number of units, and gross area (acres & square feet)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>C. Procedure of Survey Per Subdivision Manual <a href="#">Section 2-301.3</a></b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vicinity map with north arrow and scale indicated
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North arrow and scale: min. 1" = 200' & Convergence Angle of Point of Beginning
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Show record bearing, distances, references in parenthesis for all record maps in disagreement with survey
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Record maps, sections, ¼ sections identified



**Parcel Map**

Y	N	N/A	ITEM
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>D. Map Sheets Per <a href="#">Section 2-202.2(5)</a> of Subdivision Manual</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	North arrow and scale (min.: 1" = 100')
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Boundaries: All are fully dimensioned; Parcel boundaries are heavy solid black lines; City/County boundaries identified; Adjacent lot or block lines shown in dashed lines
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All bearings, distances, radii and deltas of traverses shown on the Map
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Record bearings, distances and reference in parenthesis for: all record maps and any deed data in disagreement with survey
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lines intersecting curves identified by bearing and whether (radial) or (non-radial)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Existing street – names, widths, and side lines shown as solid lines
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Previously vacated streets or easements shown as light dash lines with recorded vacation data
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Easements
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Table showing area, number of units and proposed use for each lot (condos only)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Monumentation: <ul style="list-style-type: none"> <li>- Monuments per legend or fully described as to type, size, disc and engineer's or surveyor's number</li> <li>- Labeled as "No Record" or referenced to record map</li> <li>- If controlling location not of record: "No Record – Accepted Hereon As (describe location)"</li> <li>- Monuments tied into survey by bearing and distance, or "Used for Line Only"; No floating monuments</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Easements: <ul style="list-style-type: none"> <li>- New easements fully dimensioned to include sufficient ties</li> <li>- Identify as existing or proposed, width, and purpose</li> <li>- Side lines shown as light dash lines</li> <li>- Recorded easements identified by document number and date of recordation and sufficiently tied</li> </ul>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<b>E. Separate Deeds and Easements (only if by separate document):</b> <ul style="list-style-type: none"> <li>- Prepared, signed and submitted,</li> <li>- Accepted by City Clerk</li> <li>- Recorded with County Recorder and conformed copy returned</li> </ul>