



Storm Water Requirements Applicability Checklist for All Permit Applications

Intake Form

August 2023 Update

Project Information

Project Address:	Project Application #	
Project Name:	APN(s)	
	Parcel Area (ft ²)	Project Disturbed Area (ft ²)

Brief Description of Work Proposed:

The project is (select one):

- New Development Total Impervious Area _____ ft²
(New development is the creation of impervious surface on an undeveloped site.)
- Redevelopment Total new and/or replaced Impervious Area _____ ft²
(Redevelopment is the creation and/or replacement of impervious surface on an already developed site).
- Other: _____
(Includes projects such as: Roof Mount Solar, Residential Minor Utility, Residential Interior Remodel, Commercial Interior Tenant Improvement, Cell Site Modification, etc.)

Name of Person Completing this Form: _____

Role: Property Owner Contractor Architect Engineer Other _____

Email: _____ Phone: _____

Signature: _____ Date Completed: _____

Answer each section below, starting with Section 1 and progressing through each section. Additional information for determining the requirements is found in the Chula Vista BMP Design Manual available on the City's website at <http://www.chulavistaca.gov/departments/public-works/services/storm-water-pollution-prevention/documents-and-reports>.

SECTION 1: Storm Water BMP Requirements

Please answer the following two questions:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| 1) Does the project involve repair or improvements to an existing building or structure that do not alter the size such as: tenant improvements, interior remodeling, electrical work, fire alarm, fire sprinkler system, HVAC work, gas, plumbing, etc.? | <input type="checkbox"/> Yes
<input type="checkbox"/> No |
| 2) Does the project involve routine maintenance activities such as: roof or exterior structure surface replacement; resurfacing existing roadways and parking lots including dig outs, slurry seal, overlay and restriping; repair damaged sidewalks or pedestrian ramps on existing roads without expanding the impervious footprint; routine replacement of damaged pavement, trenching and resurfacing associated with utility work (i.e. sewer, water, gas or electrical laterals, etc.), and pot holing or geotechnical investigation borings? | <input type="checkbox"/> Yes
<input type="checkbox"/> No |

CHECK ONE:

- If you answered **YES** to **either** question 1 or 2, review and sign "**Construction Storm Water BMP Certification Statement**" on Page 2. **DO NOT** complete Sections 2, 3, 4, or 5. The Project is **NOT** subject to Permanent Storm Water BMP requirements. It **IS** subject to Construction BMP requirements.
- If you answered **NO** to **both** questions 1 and 2, **Skip to Section 2, Page 3.**

Construction Storm Water BMP Certification Statement

The following storm water quality protection measures are required by City Chula Vista Municipal Code Chapter 14.20 and the City's Jurisdictional Runoff Management Program.

- 1) All applicable construction BMPs and non-stormwater discharge BMPs shall be installed and maintained for the duration of the project in accordance with the Appendix K "Construction BMP Standards" of the Chula Vista BMP Design Manual.
- 2) Erosion control BMPs shall be implemented for all portions of the project area in which no work has been done or is planned to be done over a period of 14 or more days. All onsite drainage pathways that convey concentrated flows shall be stabilized to prevent erosion.
- 3) Run-on from areas outside the project area shall be diverted around work areas to the extent feasible. Run-on that cannot be diverted shall be managed using appropriate erosion and sediment control BMPs.
- 4) Sediment control BMPs shall be implemented, including providing fiber rolls, gravel bags, or other equally effective BMPs around the perimeter of the project to prevent transport of soil and sediment offsite. Any sediment tracked onto offsite paved areas shall be removed via sweeping at least daily.
- 5) Trash and other construction wastes shall be placed in a designated area at least daily and shall be disposed of in accordance with applicable requirements.
- 6) Materials shall be stored to avoid being transported in storm water runoff and non-storm water discharges. Concrete washout shall be directed to a washout area and shall not be washed out to the ground.
- 7) Stockpiles and other sources of pollutants shall be covered when the chance of rain within the next 48 hours is at least 50%.

I certify that the storm water quality protection measures listed above will be implemented at the project described on Intake Form. I understand that failure to implement these measures may result in monetary penalties or other enforcement actions. This certification is signed under penalty of perjury and does not require notarization.

Name: _____ Title: _____

Signature: _____ Date: _____

SECTION 2: Determine if Project is a Standard Project or Priority Development Project**Is the project in any of the following categories, (a) through (f)?**

- (a) New development that **creates 10,000 square feet** or more of impervious surfaces (collectively over the entire project site). This includes commercial, industrial, residential, mixed-use, and public development projects on public or private land. Yes No
- (b) Redevelopment project that **creates and/or replaces 5,000 square feet** or more of impervious surface (collectively over the entire project site on an existing site of 10,000 square feet or more of impervious surfaces). This includes commercial, industrial, residential, mixed-use, and public development projects on public or private land. Yes No
- (c) New development or redevelopment projects that **creates and/or replaces a combined total of 5,000 square feet** or more of impervious surface (collectively over the entire project site) and support one or more of the following uses: Yes No
- (i) **Restaurant.** This category is defined as a facility that sells prepared foods and drinks for consumption, including stationary lunch counters and refreshment stands selling prepared foods and drinks for immediate consumption (Standard Industrial Classification Code 5812).
- (ii) **Hillside development projects.** This category includes development on any natural slope that is twenty-five percent or greater.
- (iii) **Parking Lots.** This category is defined as a land area or facility for the temporary parking or storage of motor vehicles used personally, for business, or for commerce.
- (iv) **Streets, roads, highways, freeways, and driveways.** This category is defined as any paved impervious surface used for the transportation of automobiles, trucks, motorcycles, and other vehicles.
- (d) New development or redevelopment project that **creates and/or replaces 2,500 square feet** or more of impervious surface (collectively over the entire project site), discharging directly to an Environmentally Sensitive Area (ESA). "Discharging directly to" includes flow that is conveyed overland a distance of 200 feet or less from the project to the ESA, or conveyed in a pipe or open channel any distance as an isolated flow from the project to the ESA (i.e. not commingled with flows from adjacent lands). Yes No
- (e) New development or redevelopment project that creates and/or replaces a combined total of 5,000 square feet or more of impervious surface, that support one or more of the following used: Yes No
- (i) **Automotive repair shops.** This category is defined as a facility that is categorized in any one of the following Standard Industrial Classification (SIC) codes: 5013, 5014, 5541, 7532-7534, or 7536-7539.
- (ii) **Retail gasoline outlets.** This category includes retail gasoline outlets that meet the meet one of the following criteria: (a) 5,000 square feet or more or (b) a projected Average Daily Traffic (ADT) of 100 or more vehicles per day.
- (f) New development or redevelopment that result in the disturbance of **one or more acres** of land and are expected to generate pollutants post construction. Yes No
NOTE: Pollutant generating development projects are those projects that generate pollutants at levels greater than background levels. Background pollutant levels means the pollutants generated from an undeveloped site. Projects disturbing one or more acres of land are presumed to generate pollutants post construction unless the applicant presents a design that satisfies the City Engineer that pollutants in storm water discharges will not exceed preconstruction background levels.

The project is (select one):

- If "No" is checked for every category in Section 2, Project is a "Standard Development Project." Site Design and Source Control BMP requirements apply. **Complete and submit Standard SWQMP** (refer to Chapter 4 and Appendix E of the BMP Design Manual for guidance).
Skip to Section 5.
- If "Yes" is checked for ANY category in Section 2, Project is a "Priority Development Project (PDP)." **Complete next part, if applicable, and continue to Section 3.**

Complete for PDP Redevelopment Projects ONLY:

The total existing (pre-project) impervious area at the project site is: _____ ft² (A)

The total proposed newly created or replaced impervious area is _____ ft² (B)

Percent impervious surface created or replaced (B/A) x 100 = _____%

The percent impervious surface created or replaced is (select one based on the above calculation):

- Less than or equal to fifty percent (50%) – **only new impervious areas are considered a PDP**
OR
 Greater than fifty percent (50%) – **the entire project site is considered a PDP**

Continue to Section 3**SECTION 3: Determine if Project is PDP Exempt**

1) Does the project ONLY include new or retrofit sidewalk, bicycle lane or trails that:

- Are designed and constructed to direct storm water runoff to adjacent vegetated areas, or other non-erodible permeable areas? Or;
- Are designed and constructed to be hydraulically disconnected from paved streets or roads? Or;
- Are designed and constructed with permeable pavements or surfaces in accordance with USEPA Green Streets guidance?

- Yes. Project is PDP Exempt.** **No. Next question**

Complete and submit **Standard SWQMP** (refer to Chapter 4 of the BMP Design Manual for guidance). **Continue to Section 5.**

2) Does the project ONLY include retrofitting or redevelopment of existing paved alleys, streets or roads designed and constructed in accordance with Green Streets standards?

- Yes. Project is PDP Exempt.** **No. Project is a PDP.**

Complete and submit Standard SWQMP (refer to Chapter 4 of the BMP Design Manual for guidance). **Continue to Section 5.**

Continue to Section 4.

SECTION 4: Alternative Compliance

Does the project elect to meet stormwater obligations onsite?

- Yes. Onsite Compliance.** **No. Please contact City Storm Water Management Section at stormwater@chulavistaca.gov**

Site design, source control, and structural pollutant control BMPs apply. Complete and submit **PDP SWQMP** (refer to Chapters 4, 5 & 6 of the BMP Design Manual for guidance). **Continue to Section 5.**

On-site site design, source control, and flow-through pollutant control BMPs apply. Complete and submit **PDP SWQMP** (refer to Chapters 4, 5 & 6 of the BMP Design Manual for guidance) **and Alternative Compliance forms** for pollutant control obligations (refer to the Alternative Compliance Program Guidelines and Development in Appendix J of the BMP Design Manual). **Continue to Section 5.**

SECTION 5: Construction Storm Water BMP Requirements:

All construction sites are required to implement construction BMPs in accordance with the performance standards in the BMP Design Manual. Some sites are additionally required to obtain coverage under the State Construction General Permit (CGP), which is administered by the State Water Resource Control Board.

- 1) Does the project include Building/Grading/Construction permits proposing less than 5,000 square feet of ground disturbance and has less than 5-foot elevation change over the entire project area?

Yes. Review and sign Construction Storm Water Certification Statement on Page 2, *skip questions 2-4* No; next question

- 2) Does the project propose construction or demolition activity, including but not limited to, clearing grading, grubbing, excavation, or other activity that results in ground disturbance of less than one acre and more than 5,000 square feet?

Yes. Complete and submit Construction Storm Water Pollution Control Plan (CSWPCP), *skip questions 3-4* No; next question

- 3) Does the project result in the disturbance of an acre or more of total land area and is considered a regular maintenance project performed to maintain original line and grade, hydraulic capacity, or original purpose of the facility? (Projects such as sewer/storm drain/utility replacement)

Yes. Complete and submit Construction Storm Water Pollution Control Plan (CSWPCP), *skip question 4* No; next question

- 4) Is the project proposing land disturbance greater than or equal to one acre OR the project is part of a larger common plan of development disturbing 1 acre or more?

Yes. Storm Water Pollution Prevention Plan (SWPPP) is required. Refer to online CASQA or Caltrans Template. Visit the SWRCB web site at:
https://www.waterboards.ca.gov/water_issues/programs/stormwater/construction.html

Note: Projects that result in disturbance of one to five acres of total land area and can demonstrate that there will be no adverse water quality impacts by applying for a Construction Rainfall Erosivity Waiver, may be allowed to submit a CSWPCP in lieu of a SWPPP.