
Notes:

- Review HTML Agenda, at www.chulavistaca.gov/boardmeetings
- Review Public Comments and item attachments
- (1) eComments will have a bubble icon
- (2) attachments will have a paper clip icon
- Notify the Board/Commission Secretary if you will arrive late or are unable to attend the meeting

Before the Meeting:

- Yes - In support
 - No - Opposes
 - Abstain - Must state a reason for abstention, otherwise the vote is considered a Yes and in support of
- Types of vote:**
- Generally, one vote over 50% of the present body is required to pass a motion. EX-Officio and Youth Advisory are not voting members.

Voting

consensus to add a future agenda item. Board/Commission may schedule the topic for future discussion. Voting members can request action on any issue not included on the agenda, but, if appropriate, the Board/Commission from discussing or taking State law generally prohibits the

Responding to Public Comments

Persons may address the Board/Commission on any subject matter within the Board/Commission's jurisdiction that is not listed as an item on the agenda.

Public Comments

Board and Commission Member Resources



Pocket Guide to Board and Commission Meetings



chulavista.gov/boards

- General Rules for Boards & Commissions (PDF)
- List of all Boards & Commissions
- Board & Commission Applications



Ralph M. Brown Act



Municipal Code

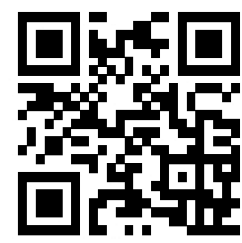
Staff Contact information

Contact Name: _____

Phone Number: _____

Email: _____

For urgent matters (i.e., running late or last minute absence)



Scan QR Code to view meetings & agendas

Board/Commission: _____

Meeting Date: _____

Meeting Time: _____

Meeting Location: _____

Special meetings may be scheduled at a different date, time or location.

BOARD/COMMISSION MEETING FUNDAMENTALS

SAMPLE ORDER OF PROCEDURE

