



## Minor Construction Permit

Any street improvements within the public right-of-way requires a construction permit per the City of Chula Vista Municipal Code Section [12.20.010](#)

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| <b>SUBMITTAL REQUIREMENTS:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <a href="#">Project Submittal Process</a>                                                                                                                                                                  |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Permit fee, Inspection fee, and Traffic Control fee</b><br>Amount per Master Fee Schedule (fees to be paid after the completeness review)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <a href="#">Construction Permit Application</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <a href="#">Storm Water Intake Form</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Construction Cost Estimate</b> (including all work within the public right-of-way)<br>The construction cost estimate shall be calculated using the most current "City of San Diego Unit Price List for Estimating Permit Bond".                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Traffic Control Plans</b><br>Any traffic control plans associated with work performed in the public right-of-way must be prepared and stamped by either a "C31" or an "A" Licensed Contractor.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Legibly Drawn Plans</b><br>The plans/exhibit must be drawn to scale, fully dimensioned, and reference the City of Chula Vista Construction Standards.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <a href="#">CAL/OSHA Affidavit</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Licensed Contractor</b><br>The contractor must provide proof of licensing for the proposed work. The following licensed contractors may do work in the City right-of-way: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>- Type "A" (Engineering)</li> <li>- Type "B" (General) may do street work, only if they have a valid Building Permit for on-site work</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>- Type "C-8" (Concrete) for concrete work only</li> <li>- Type "C-12" (Paving) for the replacement or excavation &amp; replacement of asphaltic concrete</li> </ul> </td> </tr> </table> <p>Submit a copy of the contractor's license and city business license. <b>A city business license is required to do any work within the city.</b></p>                                                                    |                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>- Type "A" (Engineering)</li> <li>- Type "B" (General) may do street work, only if they have a valid Building Permit for on-site work</li> </ul>                   | <ul style="list-style-type: none"> <li>- Type "C-8" (Concrete) for concrete work only</li> <li>- Type "C-12" (Paving) for the replacement or excavation &amp; replacement of asphaltic concrete</li> </ul> |
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| <b>REQUIRED PRIOR TO ISSUANCE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                            |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Bond</b><br>A bond in an amount equal to 110% of the approved cost estimate is to be submitted. The bond may be in the form of: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>- U.S Currency</li> <li>- Certified Cashier's Check</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <ul style="list-style-type: none"> <li>- Letter of Credit from a local institution</li> <li>- City Approved Surety Bond</li> </ul> </td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>- U.S Currency</li> <li>- Certified Cashier's Check</li> </ul>                                                                                                     | <ul style="list-style-type: none"> <li>- Letter of Credit from a local institution</li> <li>- City Approved Surety Bond</li> </ul>                                                                         |
| <ul style="list-style-type: none"> <li>- U.S Currency</li> <li>- Certified Cashier's Check</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <ul style="list-style-type: none"> <li>- Letter of Credit from a local institution</li> <li>- City Approved Surety Bond</li> </ul>                                                                         |                                                                                                                                                                                                           |                                                                                                                                                                                                            |
| <b>Certificate of Liability Insurance</b><br>The contractor must provide the City with a Certificate of Liability Insurance in the following amount of liability, in accordance with the Green Book (Certificate is to name the City of Chula Vista as the Certificate Holder and Additional Insured): <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Bodily Injury:</b> <ul style="list-style-type: none"> <li>- \$500,000 each person</li> <li>- \$1,000,000 each occurrence</li> <li>- \$1,000,000 aggregate products and completed operations</li> </ul> </td> <td style="width: 50%; vertical-align: top;"> <b>Property Damage</b> <ul style="list-style-type: none"> <li>- \$250,000 each occurrence</li> <li>- \$500,000 aggregate</li> </ul> </td> </tr> </table> <p>(A combined single limit policy with the aggregate limits in the amount of \$2,000,000 will be considered equivalent to the required minimum)</p> |                                                                                                                                                                                                            | <b>Bodily Injury:</b> <ul style="list-style-type: none"> <li>- \$500,000 each person</li> <li>- \$1,000,000 each occurrence</li> <li>- \$1,000,000 aggregate products and completed operations</li> </ul> | <b>Property Damage</b> <ul style="list-style-type: none"> <li>- \$250,000 each occurrence</li> <li>- \$500,000 aggregate</li> </ul>                                                                        |
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