



APPLICATION

CHULA VISTA FIRE DEPARTMENT

Temporary Membrane Structures, Tents & Canopies

Name of Project: _____ **Submittal Date:** _____

Project Address (range): _____

Bldg Permit Number: _____ **Installing Contractor's City of Chula Vista Business License # :** _____

Installing Contractor: _____ **Contractors License # :** _____

Contractor Address: _____ **City:** _____ **State:** _____ **Zip :** _____

Contact Person: _____ **Phone:** _____ **Fax:** _____

Company / Person paying for permit: _____ **Phone:** _____

E-Mail: _____

Fire Permit Number: _____ **Inspector / Area:** _____

Check / Mark if applicable, indicate quantity, multiply with fee amount and type/write subtotal. Add subtotals in TOTAL box.

<input checked="" type="checkbox"/>	#	Temporary Membrane Structures, Tents & Canopies	Fee	x Qty	Subtotal \$
<input type="checkbox"/>	13.1	Temporary Membrane Structure [base fee]	\$160		
<input type="checkbox"/>	13.2	Each additional Temporary Membrane Structure	\$40		
<input type="checkbox"/>	13.3	Inspection fee during business hours, first structure	\$80		
<input type="checkbox"/>	13.4	Inspection fee during business hours, each additional structure	\$40		

TOTAL:

1. To erect, construct, or operate a tent, canopy, or air-supported temporary membrane structure >400 sq. ft.
2. All line items are additive to the base fee.
3. Base fee includes permit intake, processing and plan review.
4. Fees are established herein for permits that are submitted solely/directly to the Fire Department.
5. See Chula Vista Fire Department Tent/Canopy Guide.
6. Inspection fees provided are for inspections during business hours. After hours inspections are subject to Overtime Services - Item #22.

REMIT TO:

Chula Vista Fire Department • Fire Prevention Division
 276 Fourth Avenue • Building C, Suite B-143 • Chula Vista CA 91910 • (619) 691-5029 • fax (619) 691-5204

OFFICIAL USE:

Deposit Account # 1563000-4782 (156304) Accepted by: _____ Date: _____



APPLICATION

CHULA VISTA FIRE DEPARTMENT

Temporary Membrane Structures & Tents

Applicant Name (Print): _____ **Phone:** _____

Name of Event Host (Print): _____ **Phone:** _____

1. Address/ Location of Installation: _____

2. Event Date (s): _____

3. Installation Date (s): _____ **Set up:** _____ **Take Down:** _____

4. Billing Address: _____

5. Number of Tents: _____ **Size:** _____ ft X _____ ft **Size :** _____ ft X _____ ft

6. Set up Ready for Inspection: _____ **Date:** _____ **Approximate Time:** _____

7. Occupancy Use: _____

8. Are there to be inside decorations? YES NO UNKNOWN

Note: Certificates of Flame Resistance for all tents fabrics fabrics and all interior decorative fabrics shall be provided to the fire department prior to issuance of permits.

9. Lighting: YES NO **Heating:** YES NO

10. Cooking appliances to be used? YES NO

NOTE: Explain Type of Equipment to be used for heating and cooking appliances:

A PLOT PLAN SHOWING THE FOLLOWING INFORMATION MUST BE PROVIDED (See page 2 for example):

1. Location of tents or canopies:
 - a. Property Lines- must be a minimum of 20 ft. from tent/canopy
 - b. Building Structures - must be a minimum of 20 ft. from tent/canopy
 - c. Vehicle Parking - must be a minimum of 20 ft. from tent/canopy
 - d. Liquefied Petroleum Gas Containers - must be 10 ft. -25 ft. from tent/canopy
 - e. Flammable and Combustible Liquids - must be a minimum of 50 ft. from tent/canopy
 - f. Open Flame/BBQ must be a minimum of 20 ft. from tent/canopy
2. Location of NO SMOKING SIGNS and FIRE EXTINGUISHERS:
 - a. No Smoking signs shall be posted
 - b. Smoking shall not be allowed within 20 feet of canopy
 - c. Once class 2-A fire extinguisher shall be provided in every tent having floor area between 500 feet and 1000 sq. ft. In addition, one 2-A extinguisher shall be placed in each auxiliary adjacent tent and one additional extinguisher provided for each additional 2000 sq. ft. or fraction thereof.
3. Exits:
 - a. No point in tent to be more than 100 ft. from exit
 - b. Exit signs required to clearly indicate the direction of egress when the exit serves an occupant load of 50 or more.
4. Seating:
 - a. When seating is reserved, submit minimum 8 1/2 in. x 11 in. plan with minimum seating aisle measurements and all other requirements.
5. Combustibles:
 - a. No flammable vegetation within 30 ft. of any tent
 - b. Hay, straw, trash or other flammable material shall be stored more than 30 ft. from any tent

Call (619) 691-5029 to schedule inspections once application and fees have been submitted and approved. If tent does not meet the above requirements, a permit will not be issued and a re-inspection fee will be required.

REMIT TO:

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276 Fourth Avenue • Building 300, Suite B-143 • Chula Vista CA 91910 • (619) 691-5029 • fax (619) 691-5204



TEMPORARY MEMBRANE STRUCTURES & TENTS (Example)

