



Public Works-Engineering, Land Survey Section
276 Fourth Avenue, Chula Vista, CA 91910
Phone: (619) 476-2301 Fax: (619) 691-5171

Monument Verification Program

Monument Inspection: The City Land Survey Section inspects All Tract Map and Parcel Map monuments. Inspections will begin only upon written request.

Certificate of Correction: If monuments are not the same as shown on the recorded map, the Surveyor or Engineer of work must record a Certificate of Correction. A Certificate of Correction may also include clarification notes if there appear to be ambiguities on the map.

Bond Release: Monument Bonds are to be released only after inspection has been completed and a copy of the approved and recorded Certificate of Correction has been received and a letter from the Surveyor/Engineer stating that he/she has been paid.

Processing Procedure

Request for Inspection: The Developer, Surveyor or Engineer of work, after setting and flagging monuments, shall make a written request for inspection. A copy of the map shall be included and all areas to be inspected will be highlighted. The request shall note any monuments that are of a different size, type, or markings than shown on the recorded map. *Partial inspections are usually necessary and are encouraged.*

Field Inspection: The existence, size, type, and markings of each monument shall be noted on the field copy of the map. Findings of each inspection effort shall be summarized in a Monument Inspection Report.

Report to Requestor: A copy of the Monument Inspection Report shall be sent to the requestor together with a cover letter describing any actions to be taken (final as-is, missing monuments, Certificate of Correction needed, etc).

Certificate of Correction: If any monument is of a different size, type, or marking than as shown on the recorded map, a Certificate of Correction is required. The Surveyor or Engineer of work shall prepare, sign, and seal the certificate and return it to the Land Survey Section for review. When approved, the Certificate of Correction is signed and sealed by the City and returned to the Surveyor or Engineer of work for recording. A copy of the recorded document shall be returned to the Land Survey Section together with a letter stating that they have been paid for their services.