DEVELOPMENT SERVICES DEPARTMENT
Building Division

CITIZEN ACCESS REGISTRATION FORM

276 Fourth Avenue Building 200 Chula Vista CA 91910

619-409-5868   619-585-5639 (Fax)

CITY OF CHULA VISTA

Thank you for your interest in Citizen Access, the citizen portal to government services. In Citizen Access, stakeholders can access property information, search applications, check project status and schedule inspections online.

Contractors who register with Citizen Access can pull certain minor, residential utility permits such as water heater replacement and gas line repair online if they have a valid State Contractor's license and an active City of Chula Vista business license.

To register with Citizen Access, complete this form and submit to the City of Chula Vista Development Services Counter or:

E-Mail: buildingdivision@chulavistaca.gov
Fax: 619-585-5639
Mail: 276 Fourth Avenue, Building 200 – Bldg Inspections, Chula Vista, CA 91910

Once your State contractor and City business licenses are verified, you will receive an e-mail with instructions to register with Citizen Access. Should you have any questions or need assistance please call 619-409-5868.

Licensed Contractor Information

Business Name:

RME First Name: Last Name: Title:

Address:

Phone #:   E-Mail:

State Contractor's License #:   Class: Chula Vista Business License #:

Building Permit Declarations

Licensed Contractor Declaration

I hereby affirm under penalty of perjury that I am licensed under provisions of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code, and my license is in full force and effect.

License #:   Class: Date: Contractor Signature:

Worker's Compensation Declaration

WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO ONE HUNDRED THOUSAND DOLLARS ($100,000), IN ADDITION TO THE COST OF COMPENSATION, DAMAGES AS PROVIDED FOR IN SECTION 3706 OF THE LABOR CODE, INTEREST, AND ATTORNEY'S FEES.

I hereby affirm under penalty of perjury one of the following declarations:

☐ I have and will maintain a certificate of consent to self-insure for workers' compensation, issued by the Director of Industrial Relations as provided for by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.   Policy #:_____

☐ I have and will maintain workers' compensation insurance, as required by Section 3700 of the Labor Code, for the performance of the work for which this permit is issued.

My worker's compensation insurance carrier and policy number are:

Carrier:_____   Policy #:_____   Expires:_____

☐ I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Signature of Applicant: Date:

Declaration Regarding Construction Lending Agency

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Sec. 3097, Civil Code).

Lender's Name: Lender's Address:

By my signature below I certify to each of the following: I have read this application and the information I have provided is correct. City approval of a permit application, including all related plans and documents, is not a grant of approval to violate any applicable policy or regulation, nor does it constitute a waiver by the City to pursue any remedy, which may be available to enforce and correct violations of the applicable policies and regulations. I agree to comply with all City and County ordinances and State laws relating to building construction. I authorize representatives of this City to enter the above-mentioned property for inspection purposes.

Contractor's Signature: Date: